



## **I3E Project**

### **1<sup>st</sup> Steering Committee Meeting**

**Patras, June 1<sup>st</sup>, 2009**

**Achaia Beach Hotel**

#### Minutes

The I3E 1<sup>st</sup> Steering Committee convened on June 1<sup>st</sup>, 2009 in Achaia Beach Hotel, Patras, Greece during the kick off meeting of the project organized by the project Lead Partner, Industrial Systems Institute.

The Steering Committee of the I3E project comprises 12 members coming from the different project participants. The members of the Steering Committee are the following:

- Athanasios Kalogeras (ISI)
- Albert Treytl (OEAW)
- Rainer Gotsbacher (ECOPLUS)
- Anna Naydenova (BICT)
- Alexandru Borcea (ARIES)
- Matjaz Colnaric (UOM)
- Vladimir Jovan (JSI)
- Christos Papasimakopoulos (RDF-RWG)
- Domenico Ricchiuti (IEA)
- Zdravko Karakehayov (TUS)
- Valerii Lebid (ONPU)
- Vesna Mandic (UOK)

With the exception of Vesna Mandic (UOK) all other members of the Steering Committee participated in the 1<sup>st</sup> Steering Committee meeting. Mr Papasimakopoulos, RDF-RWG representative was represented by Mr Dimitrios Terzis, bearing a written authorization for this. According to Article 4, point 3.c of the Partnership Agreement, a quorum is established (11 out of 12 present participants).

The agenda of the 1<sup>st</sup> Steering Committee meeting was presented to the Steering Committee by Project Manager Dr Athanasios Kalogeras and it comprised the following points:

- Ratification of the application form that has been submitted to the JTS along with its revision, as well as of the procedures that have been followed.
- Presentation by the LP and ratification of the project management and coordination structure

- Presentation by the LP and ratification of the financial project management structure
- Presentation by the LP and ratification of a quality assurance mechanism

The Steering Committee accepted the agenda and no further issues were raised by any of the participants.

With reference to all points there was unanimous approval by the Steering Committee. The presentations of the LP that are related with the project management and coordination structure, the financial project management and the quality assurance mechanisms are annexed in the minutes of the 1<sup>st</sup> Steering Committee Meeting.

It was agreed that the minutes of the 1<sup>st</sup> Steering Committee Meeting would be circulated among the partners and preliminary approved if no objections were raised, and would be signed by the participants during the 2<sup>nd</sup> Steering Committee Meeting in Maribor, Slovenia.

Since there was no other issue to discuss the 1<sup>st</sup> Steering Committee Meeting was dissolved.

The Steering Committee Member

Athanasios Kalogeras (ISI)

Vladimir Jovan (JSI)

Albert Treytl (OEAW)

Dimitrios Terzis (RDF-RWG)

Rainer Gotsbacher (ECOPLUS)

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