



## **I3E Project**

### **6<sup>th</sup> Extraordinary Steering Committee Meeting Teleconference through Skype July 20<sup>th</sup>, 2010**

#### Minutes

The I3E 6<sup>th</sup> Extraordinary Steering Committee took place through Skype on July 20<sup>th</sup>, 2010 on 11:00 Eastern European Time after the invitation of the Lead Partner, Industrial Systems Institute / Research Centre ATHENA to the members of the Steering Committee.

The members of the Steering Committee are the following:

- Athanasios Kalogeras (ISI)
- Albert Treytl (OEAW)
- Rainer Gotsbacher (ECOPLUS)
- Anna Naydenova (BICT)
- Matjaz Colnaric (UOM)
- Vladimir Jovan (JSI)
- Domenico Ricchiuti (IEA)
- Tiberiu Letia (TUCN)
- Antoni Slavinski (FNBU)
- Valerii Lebid (ONPU)
- Vesna Mandic (UOK)

All members of the Steering Committee participated or have been represented in the 6<sup>th</sup> Steering Committee meeting. Domenico Ricchiuti (IEA) was represented by Mr Athanasios Kalogeras.

According to Article 4, point 3.c of the Partnership Agreement, a quorum is established (11 out of 11 participants).

The agenda of the 6<sup>th</sup> Steering Committee meeting was presented to the Steering Committee by Project Manager Dr Athanasios Kalogeras and it comprised the following points:

- Ratification of the 6<sup>th</sup> Steering Committee Meeting Agenda
- Withdrawal and replacement of project partner RDF-RWG
- Revision of WP4 Action List

The Steering Committee accepted the agenda and no further issues were raised by any of the participants.

Dr Athanasios Kalogeras, Project Manager presented the situation related to the withdrawal and replacement of project partner RDF-RWG. Partner RDF-RWG has withdrawn from the project with a letter dated July 2<sup>nd</sup>, 2010 stating that they “will not finally be in the position to carry on its activities in the I3E project”. With the same letter they “strongly propose to the consortium the participation of another local body with international visibility which can take over our role in I3E project”, this body being the University of Patras.

Following this letter the Project Manager has taken the following actions:

- He has forwarded it to the project partnership as well as the project officer right away.
- He has communicated with project partner RDF-RWG in order to clarify the situation, given the fact that the project partner participated efficiently in the project at least until end of period 3a. Partner RDF-RWG referred to the problems risen by the current fiscal policies in Greece, reported that its total expenses associated with I3E will be around 43.899,53 Euros and asked that they remain in the project partnership until July 31<sup>st</sup>, 2010 so that they may make the necessary payments for work that has already been done in the project.
- He has communicated with the Project Officer asking for his advice and priorities with reference to the new partner profile that will substitute RDF-RWG. The Project Officer described the ideal candidate as having a role similar to the withdrawn partner, i.e. a body creating policies out of the project results or a body related to innovation.
- He has communicated with the Greek National Controller providing information on the I3E situation and the relevant communication with the Project Officer. The opinion of the National Controller was similar to this of the Project Officer.

Taking into account the anticipated role of the new partner, the Lead Partner has investigated the interest of the Patras Science Park, an organization that promotes innovation in the Region of Western Greece, acting as incubator for new companies related with high technology products and services. It has also been the Lead Partner of the Regional Innovation Pole of Western Greece, a major initiative associated with innovation in the Region.

Dr Athanasios Kalogeras asked for the votes of the Steering Committee members on the two possibilities, i.e. the University of Patras and the Patras Science Park. All members of the Steering Committee voted in favor of the substitution of the partner RDF-RWG by the Patras Science Park. This substitution will be effective on August 1<sup>st</sup>, 2010. The Steering Committee authorized Dr Athanasios Kalogeras to take the necessary actions for the submission of the relevant request for project change to the JTS as well as finalize the budget distribution of RDF-RWG between RDF-RWG and the new partner.

With reference to the second issue of the agenda, Dr Kalogeras referred to the need to change the action list for WP4 that has been discussed in Baden, Austria due to the withdrawal of RDF-

RWG that has been WP4 Leader. Discussion between the project partners resulted in the following revised action list:

| Action   | Responsible Partner | Date               |
|--|---------------------|--------------------|
| Comment on FNBU Assessment Criteria  | ALL                 | July 27, 2010      |
| Allocation of Reviewers for 1 <sup>st</sup> Level Review of Good Practices       | FNBU                | July 27, 2010      |
| Finalization of Assessment Criteria  | FNBU                | August 9, 2010     |
| Completion of 1 <sup>st</sup> Level of Review and Selection of 50 Good Practices | ALL                 | September 7, 2010  |
| Assessment of 50 Good Practices and Selection of 30 Best Practices               | ALL                 | September 22, 2010 |
| Draft Best Practices   | ALL                 | September 30, 2010 |

No other issues have been raised and the Steering Committee concluded its work.

#### The Steering Committee Members

Athanasios Kalogeras (ISI)

Albert Treytl (OEAW)

Rainer Gotsbacher (ECOPLUS)

Anna Naydenova (BICT)

Matjaz Colnaric (UOM)

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