



## **I3E Project**

### **11<sup>th</sup> Steering Committee Meeting Odessa, Ukraine March 30<sup>th</sup>, 2012**

#### Minutes

The I3E 11<sup>th</sup> Steering Committee took place in Odessa, Ukraine on March 30th, 2012 on 11:30 Eastern European Time after the invitation of the Lead Partner, Industrial Systems Institute / Research Centre ATHENA to the members of the Steering Committee.

The members of the Steering Committee are the following:

- Athanasios Kalogeras (ISI)
- Albert Treytl (OEAW)
- Rainer Gotsbacher (ECOPLUS)
- Anna Naydenova (BICT)
- Matjaz Colnaric (UOM)
- Vladimir Jovan (JSI)
- Domenico Ricchiuti (IEA)
- Tiberiu Letia (TUCN)
- Antoni Slavinski (FNBU)
- Stavros Koubias (UOP)
- Valerii Lebid (ONPU)
- Vesna Mandic (UOK)

All members of the Steering Committee participated or have been represented in the 11<sup>th</sup> Steering Committee meeting. Albert Treytl and Rainer Gotsbacher were represented by Mr Aleksey Bratukhin bearing a written authorization for it. Domenico Ricchiuti was represented by Mr Daniele Beccucci bearing a written authorization for it.

According to Article 4, point 3.c of the Partnership Agreement, a quorum is established (12 out of 12 participants).

A collection of handwritten signatures in blue ink, arranged in a loose grid. The signatures are stylized and vary in length and complexity, representing the members of the Steering Committee mentioned in the text above.

The agenda of the 11<sup>th</sup> Steering Committee meeting was presented to the Steering Committee by Project Manager Dr Athanasios Kalogeras and it comprised the following points:

- Start of the Meeting-Ratification of the Meeting Agenda
- Approval of Deliverables
  - o Evaluation Plan
  - o Middle Term Evaluation Report
  - o Strategic Research Agenda (Multilingual)
  - o Methodology Guide on Innovation (English version)
- Extension of Project Activities
  - o Activity 3.4
  - o Activity 4.3
- Request for Budget Change up to 20% limit

The Steering Committee accepted the agenda and no further issues were raised by any of the participants.

The Steering Committee decided to accept


- Activity 1.5 Deliverables : Evaluation Plan and Middle Term Evaluation Report
- Activity 3.4 Deliverable: Multilingual SRA
- Activity 4.3 Deliverable: Methodology Guide on Innovation (English version)

The Steering Committee decided to extend the following project activities and ask for a relevant project change by the JTS:

- Activity 3.4 : An extension until May 31<sup>st</sup>, 2012 is needed in order to allow for the translation and printing of the SRA deliverable by the different partners
- Activity 4.3: An extension until May 31<sup>st</sup>, 2012 is needed in order to finalize the Methodology Guide on Innovation deliverable and have it translated and printed by the project partners

The Steering Committee agrees on the Request for Budget Change up to 20% limit proposed by different partners and presented by the LP. This change will be included in the upcoming consolidated report.

No other issues have been raised and the Steering Committee concluded its work.



Handwritten signatures in blue ink at the bottom of the page, including names like 'Marios Neas', 'J. B.', and others.

The Steering Committee Members

Athanasios Kalogeras (ISI)

Aleksey Bratukhin (OEAW and ECOPLUS representative)

Anna Naydenova (BICT)

Matjaz Colnaric (UOM)

Vladimir Jovan (JSI)

Daniele Beccucci (IEA)

Tiberiu Letia (TUCN)

Antoni Slavinski (FNBU)

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