

## I3E Project

**Patras Kick Off Meeting  
Achaia Beach Hotel**

**June 1-3, 2009**

### Agenda

June 1 <sup>st</sup> , 2009	
Morning Session	
10:00 – 10:15	Welcome (ISI)
10:15 – 13:15	Individual Partner Profile Presentations (15 minutes each) (All)
13:15 – 14:00	WP1 Kick Off Act.1.1. Project Commencement
14:00 – 15:00	Lunch
Afternoon Session	
1 <sup>st</sup> Steering Committee Meeting	
15:00 – 15:30	WP1 – Act.1.2 Project Coordination and Management
15:30 – 16:00	WP1 – Act.1.3 Project Financial Management
16:00 – 16:30	WP1 – Act.1.4 Project Quality Assurance
16:30 – 17:00	Coffee Break
17:00 – 18:00	WP2 Kick Off Communication and Dissemination
18:00	End of Afternoon Session
21:00	Dinner
June 2 <sup>nd</sup> , 2009	
Morning Session	
10:00 – 11:00	Overall Project Activities Break Down per Period and Partner
11:30 – 12:00	Coffee Break
11:30 – 14:00	Overall Project Activities Break Down per Period and Partner (Continuation)
14:00 – 15:00	Lunch
Afternoon Session	
15:00 – 15:30	WP5 Kick Off Networking Activities
15:30 – 17:30	Individual Partner Networking Activities Related to the Project

	(10 minutes each) (All)
17:30	End of Afternoon Session
18:30 – 21:00	Social Event – Sightseeing in Patras
21:00	Dinner
June 3 <sup>rd</sup> , 2009	
Morning Session	
09:00 – 11:00	Project Planning for the 1 <sup>st</sup> Project Period
11:00 – 11:30	Coffee Break
11:30 – 13:00	Project Planning for the 1 <sup>st</sup> Project Period (Continuation)
13:00 – 14:00	Lunch